



**Commonwealth of Virginia
Virginia Department of Criminal Justice Services**

Grant Application

Grant Program:	Byrne/Justice Assistance Grant Application (9-month)	Congressional District(s)	Ninth (9 th)
Applicant:	Patrick County Sheriff's Office	Faith Based Organization?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Applicant Federal ID Number:	54-6001496	Best Practice?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Jurisdiction(s) Served and Zip Codes:	Ararat 24053, Bassett 24055, Cana 24317, Claudville 24076, Critz 24082, Dry Pond 24171, Ferrum 24088, Floyd 24091, Meadows of Dan 24120, Patrick Springs 24133, Stuart 24171, Vesta 24177 and Woolwine 24185		
Program Title:	Illegal Narcotics Reduction, Officer Safety and Efficiency	Certified Crime Prevention Community?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Grant Period:	January 1, 2020 through September 30, 2020	DUNS Number:	081423907
Type of Application:	<input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation of Grant Number _____ <input type="checkbox"/> Revision of Grant Number _____		<input checked="" type="checkbox"/> Rural <input type="checkbox"/> Urban <input type="checkbox"/> Suburban

Project Director		Project Administrator		Finance Officer	
Name:	Roger L. Bell III	Tom Rose		Sandra K. Stone	
Title:	Deputy	County Administrator		Treasurer	
Address:	Patrick County Sheriff's Office 742 Commerce St. P.O. Box 128 Stuart, VA 24171-5278	Patrick County Administration 106 Rucker St. P.O. Box 466 Stuart, VA 24171-1619		County of Patrick 106 Rucker St. P.O. Box 668 Stuart, VA 24171-1619	
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Signature of Project Administrator:

Brief Project Description:

The purchase of these law enforcement related overtime and equipment items will improve or enhance the delivery of daily law enforcement services to the community and/or ensure the safety of citizens and deputies. Overtime to help curb the influx of drug activity will help keep all citizens safe. Medical carts, Stun Shield and gun storage lockers will assist the Jail in security and efficiency. Blood pathogen suits will keep our investigators safe and external hard drives will improve efficiency.

	DCJS Funds		Local Match	Total Requested
	Federal	State		
Personnel	\$ 6,400.00			\$ 6,400.00
Consultants				
Travel				
Equipment	\$10,899.00			\$10,899.00
Supplies/Other				
Indirect Costs				
Total Requested	\$17,299.00			\$17,299.00

ITEMIZED BUDGET

1. Personnel/Employees				DCJS FUNDS		APPLICANT MATCH		TOTAL
a. Name of Employees	Position Titles	Annual Salary Rate	Hours Devoted	FEDERAL	STATE	CASH	IN-KIND	
Narcotics Overtime		\$32 hourly	200	\$6,400				\$6,400
								\$0
								\$0
								\$0
TOTAL				\$6,400	\$0	\$0	\$0	\$6,400
b. Fringe Benefits								\$0
FICA % =								\$0
RETIREMENT =								\$0
OTHER (Itemize) =								\$0
TOTAL				\$0	\$0	\$0	\$0	\$0
TOTAL PERSONNEL (A+B)				\$6,400	\$0	\$0	\$0	\$6,400

2. Consultants (including Travel and Subsistence)		DCJS FUNDS		APPLICANT MATCH		TOTAL
		FEDERAL	STATE	CASH	IN-KIND	
a. Individual Consultants						
Type						\$0
Hours Devoted:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
b. Organizations and Associations						
Type:						\$0
Fee:						\$0
Time Devoted:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
c. Consultants' Subsistence and Travel						
Number of Days:						\$0
Rate/Day:						\$0
TOTAL		\$0	\$0	\$0	\$0	\$0
TOTAL CONSULTANTS (a+b+c)		\$0	\$0	\$0	\$0	\$0

3. Travel and Subsistence for Project Personnel			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
a. Local Milage = No. of Miles X Rate Per mile		X					\$0
b. Non Local Milage = No. of Miles X Rate Per mile		X					\$0
c. Subsistence = number of days X rate per day		X					\$0
d. Air or other fares							\$0
TOTAL TRAVEL:			\$0	\$0	\$0	\$0	\$0

ITEMIZED BUDGET Continued

4. Equipment				DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Unit Price	Purchase or Rental	FEDERAL	STATE	CASH	IN-KIND	
600PC Medication Cart	1	\$1,984	Purchase	\$1,984				\$1,984
360PC Medication Cart	1	\$1,444	Purchase	\$1,444				\$1,444
Gun Locker, Tilt 6 Comp	1	\$1,968	Purchase	\$1,968				\$1,968
Nova Capture Shield	1	\$1,470	Purchase	\$1,470				\$1,470
Lakeland Coveralls	25	\$98	Purchase	\$98				\$98
Memphis Plyflex Gloves	25	\$93	Purchase	\$93				\$93
Nikon D5300 Camera	1	\$700	Purchase	\$700				\$700
Quadrapod Copy Stand	1	\$242	Purchase	\$242				\$242
1TB External Hard Drive	20	\$85	Purchase	\$1,700				\$1,700
2TB External Hard Drive	10	\$120	Purchase	\$1,200				\$1,200
TOTAL EQUIPMENT:				\$8,915	\$0	\$0	\$0	\$10,899

5. Supplies and Other Expenses			DCJS FUNDS		APPLICANT MATCH		TOTAL
Type	Quantity	Price	FEDERAL	STATE	CASH	IN-KIND	
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
							\$0
TOTAL SUPPLIES AND OTHER:			\$0	\$0	\$0	\$0	\$0

6. Indirect Cost			DCJS FUNDS		APPLICANT MATCH		TOTAL
			FEDERAL	STATE	CASH	IN-KIND	
							\$0
TOTAL INDIRECT COST:			\$0	\$0	\$0	\$0	\$0

GRAND TOTAL:			\$15,315	\$0	\$0	\$0	\$17,299
7. Cash Funds							
Cash funds from sources other than grant program supporting this project- (itemize).							
Do not add to requested Project Budget Summary accounts.)							
TOTAL:							

Project Narrative
~Patrick County Sheriff's Office~
Illegal Narcotics Reduction, Officer Safety and Efficiency

Needs Justification Statement:

Agency Description:

The Patrick County Sheriff's Office is an Accredited, full-service law enforcement agency consisting of a County Jail, Courtroom Security, Patrol, Investigations, Special Investigations (narcotics), School Resource, 911 Communications Center, Civil Process, Community Policing and Animal Control. We are the sole local law enforcement agency in the county. We participate in the Organized Crime Enforcement Task Force (OCDETE) and ATF VIPER Task Force. 72 employees are assigned to the office; 32 are sworn law enforcement officers, 25 are sworn correctional officers, 12 are dispatchers and 3 are non-sworn administrative specialists. 58% of the Sheriff's Office budget comes from state allocations.

We have experienced a sharp increase in crime and calls for service. In 2000 we received 6,533 calls for service. In 2018, even with 9% decline in population, we had 17,667 calls for service. Crimes of burglary and motor vehicle theft are well above the state average. Violent crime rates have increased by 50% from 2008 – 2017.

In addition to the specific crimes mentioned above, we work anything from unlocking car doors, larcenies (petit and grand) to armed robberies and homicides. We have a Jail housing an average of 130 inmates with five (5) correctional officers working each shift, as of 8/1/19 increase from the four per shift. Patrol often has only two deputies working the road at night and one regularly working the road during the day.

Patrick County Constituents:

The population of Patrick County is about 17,673 (Census estimate, July 1, 2018). Patrick County, although mountainous, is firmly within Virginia's economically blighted textile, furniture and tobacco-growing region. Patrick County covers 483 square miles of area. It is directly north of Surry and Stokes Counties of North Carolina.

All furniture manufacturing companies have closed. Seven of our eight textile companies have closed. Our hospital closed in September of 2017. Difficult economic conditions are forcing many employable residents to move out of the county; we have experienced a 9% decline in population since 2000. Individuals living below the poverty line make up 14.5% of the total population; individuals without a high school diploma make up 21.3% of the population; adults collecting disability benefits make up 21% of our population; and those receiving public assistance entitlements make up 30% of our population. Free breakfast and lunches are provided to 100% of the student population.

Citizens generally drive out of the county to shop and receive medical services. Patrick County has one high school. It is located in the center of the county and serves grades 8 through 12. Students and parents in outlying areas drive up to 40 miles to reach the school.

Unmet Need/Problem:

Priority #1: Fund overtime pay for deputies assigned to assignments or initiatives targeting narcotics enforcement in Patrick County. Since 2008, even with a 9% reduction of the population, Patrick County has seen a huge increase in narcotics arrests. In 2008, according to the Virginia Index Crime and Drug Arrest Trends, Patrick County ranked 92 out of 95 as the lowest drug arrests in the State. In 2017 we moved to 9th, the top 10% in the State for the highest drug arrest rate per 100,000 arrest-age population. Our drug arrests are 20 times what they were in 2008. Subsequently, these numbers are also seeing a direct correlation to the increase in burglaries and violent crimes. Our two (2) deputies in the Narcotics Unit, along with a State Trooper, are overwhelmed by the narcotics driven criminal activity. The increase of calls for service have kept our patrol deputies very busy, as well, with little time to work the drug traffic in

our community. Even with the tremendous increase in criminal arrests the illegal narcotics activity in the County continues to grow. There is an unmet need to increase patrol in very specific locations, at directed times, without the distraction of the regular calls for service, with the goal of stopping illegal drug use, possession and identifying the dealers in the community.

Priority #2: Purchase equipment that improves or enhances the delivery of daily corrections services to ensure safety of the deputies and seek to provide updated equipment that would assist in efficiency within the Department. When the Patrick County Jail opened its doors to the new facility, about 8 years ago, we had about 70 – 80 inmates, regularly. We now have 144 beds and often have inmates sleeping on the floor. This recently brought our four correctional officers, per shift, up to five correctional officers per shift. Additionally, we have a part-time transport officer. Our Medical Department also has a couple part-time folks, as well. This large increase in inmates and staff in the same sized building has created several issues.

First, when we first opened the Jail, our Medical Department made use of a rolling tool cart, flat-top, with multiple thin drawers. We used plastic baskets, on the top, to hold the drug punch cards, to distribute inmate medications, so that we could keep them in some form of alphabetic, by pod and gender order. Medications are given out three times a day and this system was completely **unsecured**. Later, as our inmate numbers grew, we took the same rolling tool box and had the trustees use plywood to build large pockets, affixed to the top of the rolling tool box. These could house the drug punch cards and helped with keeping them in order, albeit still completely **unsecured**. We continued to grow in numbers. About two years ago we expanded to utilize an old Audio/Visual rolling cart, for the female pods, with plastic baskets on top and completely **unsecured**. Later, we had the trustees create a plywood box with slots to contain the drug punch cards for the female pods' Audio/Visual cart, still **unsecured**. The quantity of medications has continued to expand for inmates, as well. Subsequently, as the trustees build new boxes, they are also larger to hold more **unsecured** medication punch cards. The other situation created with the rolling tool cart and the rolling A/V cart is that they are not designed for continual, daily use. The smaller tires and partially fixed tires are horrible after being used for years and when attempting to direct the cart through doors entering the various pods. We have replaced the tires, a couple times on the tool cart. The unmet need is **SECURED** medication carts (Male and Female Pods), designed for the daily grind of being moved through pods and preventing immediate, easy access to the drugs by the inmates and will **securely** hold more medication punch cards.

Second, the increase in inmate population tends to promote more fights and aggressive inmates. Also, as mentioned in Priority #1, there has been an increase in drug arrests. Often these involve people currently on or coming off of some type of illegal narcotic. With the local and national change in the use of Fentanyl and Heroin, near epidemic proportions, we are seeing more violence and aggression in individuals brought to the jail on drugs. Additionally, jails have become the dumping grounds for the mentally ill with an assortment of issues, some violent. Subsequently, we need a way to properly defend ourselves while attempting to not injure the inmate, whether breaking up a fight or dealing with an aggressive person during initial processing. We currently have a stun shield available, but it is older, damaged and convex (curving back toward the officer). When used an inmate can roll off to one side, this does not contain the inmate and actually creates a problem with their immediate access to the back of the shield where the officer is located. Our unmet need is for a Stun shield with the addition of an LED flashing light to disorient and being concave, to wrap the inmate up, preventing further injury to the inmate or officers.

Third, with the increase of daily staff in the Jail we have found that our current gun lock boxes are incapable of securely containing all firearms for law enforcement/correctional officers entering the Jail. Frequently, we will run out of space to secure a firearm. Subsequently, a deputy will often bring in an arrestee and find that they do not have a locker to secure their firearm. If, an Investigator/Deputy walks over, from the Patrol side of our building, to secure a

warrant or bring in an arrestee and the lock boxes are full, they will have to return to their office or vehicle to secure their firearm. Now, as they walk outside, they are unarmed. Recently, we had a large arrest that dealt with Columbian Cartels and we received threats that something was going to happen at the Patrick County Sheriff's Office. The Sheriff gave an order that no one, identified as a deputy, will be unarmed outside the Sheriff's Office building. Thus, the inconvenience of full lock boxes becomes a potential violation of the Sheriff's directive and, potentially, a life-threatening situation if that was the moment the Cartel made good on their threat. The unmet need is basically growing pains and the need for additional, secure lock boxes.

Priority #3: Purchase equipment that improves or enhances the delivery of daily law enforcement services to ensure the safety of citizens and deputies and seek to provide new and/or updated equipment that would assist in efficiency within the Department.

First, our Investigations Unit responds to all deceased persons, whether murder, suicide or natural causes. Recently, they had to respond to a residence, no a/c, the person died many days earlier. The remaining corpse had released fluids, which potentially could contain blood borne pathogens. The use of Tyvex suits (or some form of full cover protection) was required. The suits are often available through the local Fire Department, however, they do not have all necessary sizes or may not be on scene upon Investigations' arrival. Another case involved what is known as a "Detergent Suicide". This was a vehicle at Fairystone Park, a deceased individual was inside the car. A note was left on the outside of the vehicle explaining that they had used a variety of chemicals to create the gases that killed them inside the car. It even provided a warning to law enforcement or responding emergency services. Apparently, this information was readily available on the internet, including the note to warn others away. These are a couple examples of the types of situations that require our investigators to potentially "suit up" in a full cover, Tyvex style outfit, including gas mask (which they have). Unfortunately, these suits are a one-time use as the expense to clean would out-weigh the cost of the suit, including the hazard of keeping it around until handed over to a cleaning service. Subsequently, the investigators would keep a suit with them and store the remaining at the office. The unmet need is simply not having immediate access to these suits as needed.

Second, the effective response to crime and disorder problems by law enforcement relies on the collection, analysis and distribution of actionable information. Investigators have been using antiquated photographic evidence gathering techniques, but they require the equipment necessary to confront their ever-changing needs. They need the purchase of supporting equipment to address violent crime and drug abuse. The technology to gather evidence at a crime scene, forensically, will greatly enhance prosecution and save valuable time at the State Lab, by recovering evidence in exam quality. This may sound familiar to what I present last year, same grant. Last year we were awarded a grant that covered many of the items necessary for Investigations. Unfortunately, our County was in near bankruptcy last year and we were told that we could only spend a certain amount of money and since this is a reimbursable grant, we were not able to purchase one of the cameras and the requested Quadrapod. The funds were not spent in the time allowed. However, I have been advised that this will NOT be an issue this year. Thus, the unmet need is the lesser expensive camera and the Quadrapod to assist with taking evidential photographs and continuing to retrieve the highest quality of evidence.

Third, with the changing of times it has brought about the need and use of body cameras, along with other digital and audio evidence gathering devices. Unfortunately, they require enormous space to store the digital and audio evidence. Individual deputies and investigators also maintain copies of their arrests and interviews. Our current in-car laptops and office desktop computers are struggling to maintain the amount of storage. The use of external hard drives would greatly help in maintaining this information and securing essential, evidential information. The unmet need is to have storage to maintain evidence.

Project Description:

Meet the Need:

Priority #1: Upon approval of this grant, deputies will have a schedule available to work with the Narcotics Unit. The deputies will be directed to times and locations, of the County, which is the current main area of concern. They will be directed to patrol these areas, specifically targeting the drug trafficking, use and transport. They may also be assigned to set up surveillance in specific areas. They will report directly to the Narcotics Unit during this operation.

Priority #2: Upon approval of funds, the Medical Carts, Stun Shield and Gun Locker will be purchased. Once they arrive the Gun Locker will be installed for immediate use. The Medical Carts will secure all the medications and begin immediate use. The Stun Shield will require Correctional Officers to have training in the use of this piece of safety equipment. No one will use it until training is complete (in-house, no cost training).

Priority #3: The Tyvex suit and gloves will be stored in the Investigation Division of the Patrick County Sheriff's Office until they are needed. Once used, these are one-use items, they will be properly disposed. The camera and Quadrapod will also be stored with Investigations, primarily for their use. Finally, the external hard drives will be issued out to investigations, patrol and administration in need of securely storing various data.

Budget Narrative:

Priority #1: Narcotics Patrol Overtime

To fulfill this priority it will require patrol deputies working with the Narcotics Unit. It will be determined which specific locations and hours of the day that best needed to be the most effective and efficient in curbing illegal drug activity in Patrick County. Whether it be surveillance, interdiction or traffic stops to curb drug activity.

<u>Item</u>	<u>Quantity</u>	<u>Price per</u>	<u>Total</u>
Deputy Narcotic Patrol hours	200	\$ 32.00	\$ 6,400.00
Priority #1 Total:			\$ 6,400.00

Priority #2: Jail Equipment:

If received, the medications will be immediately secured in these carts and ready for immediate use. The Gun Locker will be secured to the Sallyport wall, for immediate use. The Stun Shield will be placed in Lieutenant's office until all Correctional Officers receive training, then it will be moved for the most convenient access in the Jail.

- Specialty Carts 600 PC Punch Card Medication Cart	1	\$1,984.00	\$ 1,984.00
- Specialty Carts 360 PC Punch Card Medication Cart	1	\$1,444.00	\$ 1,444.00
- Locker, Gun Tilt 6 Compartment, Gray	1	\$1,968.00	\$ 1,968.00
- Nova Capture Shield 24X48 w/ LED Flash	1	\$1,470.00	\$ 1,470.00
Priority #2 Total:			\$ 6,866.00

Priority #3: Investigations/Patrol Equipment:

The Tyvex suits and gloves will be immediately available to the Investigators and any others in need of this equipment. The camera and Quadrapod will be placed in immediate use, as well. The external hard drives will be immediately issued out and begin use upon arrival.

- Lakeland TG414 Coverall	25	\$ 98.00	\$ 98.00
- Memphis Plyflex gloves, 12"	25 sets	\$ 93.00	\$ 93.00
- Nikon D5300 DSLR camera 18-55mm lens kit	1	\$ 700.00	\$ 700.00
- Classic Quadrapod Copy Stand	1	\$ 242.00	\$ 242.00
- LaCie Rugged USB-C 1 TB External Hard Drive	20	\$ 85.00	\$ 1,700.00
- LaCie Rugged USB-C 2 TB External Hard Drive	10	\$ 120.00	\$ 1,200.00
Priority #3 Total:			\$ 4,033.00

Grand Total of Priorities #1, #2 and #3: \$17,299.00

**U.S. DEPARTMENT OF JUSTICE
OFFICE OF JUSTICE PROGRAMS
OFFICE OF THE COMPTROLLER**

**CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION AND
OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS**

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69. "New Restriction's on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)." The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grantor cooperative agreement over \$100,000 as defined at 28 CFR Part 69, the applicant certifies that:

(a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;

(b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities," in accordance with its instructions:

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements¹ and subcontracts) and that all subrecipients shall certify and disclose accordingly.

**2. DEBARMENT, SUSPENSION, AND OTHER
RESPONSIBILITY MATTERS
(DIRECT RECIPIENT)**

As required by Executive Order 12549, Debarment and Suspension, and Implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of Federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any Federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(C) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1)(b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

**3. DRUG-FREE WORKPLACE
(GRANTEES OTHER THAN INDIVIDUALS)**

As required by the drug-Free Workplace Act of 1988, and implemented at 28 CFR Parts 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620---

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about---

(1) The dangers of drug abuse in the workplace:

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace:

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will---

- (1) Abide by the terms of the statement; and
 - (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;
 - (e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d)(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;
 - (f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d)(2), with respect to any employee who is so convicted---
 - (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or
 - (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
 - (g) Making a good faith effort to continue to maintain a drug free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).
- B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Patrick County Sheriff's Office
742 Commerce St.
Stuart, VA 24171

Check if there are workplaces on file that are not identified here.

Section 67.630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check if the State has elected to complete OJP form 4061/7.

**DRUG-FREE WORKPLACE
 (GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620---

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address:

Mr. Tom Rose, County Administrator, P.O. Box 466, Stuart, VA 24171

2. Application Number and/or Project Name

3. Grantee IRS/Vendor number

Illegal Narcotics Reduction, Officer Safety and Efficiency

54-6001496

4. Typed Name and Title of Authorized Representative

Mr. Tom Rose, County Administrator, P.O. Box 466, Stuart, VA 24171

5. Signature

6. Date



August 5, 2019

GENERAL GRANT CONDITIONS AND ASSURANCES

The applicant, for federal funds administered by DCJS, gives assurances and certifies with respect to the grant that it will comply with the following requirements:

1. The applicant assures that fund accounting, auditing, monitoring, and such evaluation procedures as may be necessary to keep such records as the Department of Criminal Justice Services shall prescribe shall be provided to assure fiscal control, proper management, and efficient disbursement of funds received under this grant.
2. **REPORTS:** Each applicant shall submit such reports as the DCJS shall reasonably request. Financial and progress reports shall be submitted to the DCJS on the **12th working day** following the close of each quarter unless otherwise informed.
3. **GRANT CLOSEOUT:** The last quarterly report of a project using federal funds must indicate any unpaid obligations, which exist at the expiration of the grant. The applicant has 90 days to liquidate any unpaid obligations and submit a final financial report.
4. **UNUSED FUNDS:** Any funds that have been requested, but unexpended at the end of the grant period will be refunded by check made payable to the **Treasurer, Commonwealth of Virginia**, and will accompany the final financial report when it is submitted to DCJS. (Most state agencies must use DPB form 27 and an IAT to return unused grant funds.) The check should be mailed to the attention of the Finance Department, Department of Criminal Justice Services, 1100 Bank Street, 12th Floor, Richmond, VA, 23219.
5. **INSPECTION AND AUDIT:** The applicant agrees to comply with the organizational audit requirements of OMB Circular A-133, "Audits of State, Local Governments and Non-Profit Institutions." In conjunction with the beginning date of the award, the audit report period of the local government entity to be audited under the single audit requirement is the start-date of the project through the end-date of the project as noted on the Statement of Grant Award/Acceptance. The audit report shall be submitted no later than one (1) year from the end-date of the grant award as stated on the Statement of Grant Award/Acceptance, and for each audit cycle thereafter covering the entire award period as originally approved or amended. The management letter must be submitted with the audit report. A copy of all audits must be forwarded to the Finance Department, Department of Criminal Justice Services.
6. The applicant will comply, where applicable, with the following:
 - National Environment Policy Act of 1969 (42 U.S.C. § 4321);
 - Flood Plain Management and Wetland Protection Procedures (28 CFR 63);
 - National Historic Preservation Act (16 USC 470);
 - Uniform Relocation Assistance and Real Property Acquisitions Policies Act of 1970. (42 U.S.C. § 4601 et seq.);
 - Clean Air Act, P. L. 88-206, 42 USC 1857, et seq;
 - Safe Drinking Water Act, P. L. 93-523, 42 USC 3001, et seq;
 - Endangered Species Act of 1973, P. L. 93-205, 16 USC 1531, et seq;

- Wild and Scenic Rivers Act, P. L. 90-542, 16 USC 1271, et seq;
 - Fish and Wildlife Coordination Act, P. L. 85-624, 16 USC 661, et seq;
 - Historical and Archaeological Data Preservation Act, P. L. 93-291, 16 USC 2469, et seq;
 - Coastal Zone Management Act of 1979, P. L. 92-583, 16 USC 1451, et seq. and the Coastal Barrier Resources Act of 1982 (P.L. 97-348);
 - Animal Welfare Act of 1970, P. L. 91-579, 7 USC 2131, et seq;
 - Impoundment Control Act of 1974, P. L. 93-344, 31 USC 1401, et seq; and
 - The Fair Labor Standards Act, if applicable.
7. **POLITICAL ACTIVITY:** The restrictions of the Hatch Act, Pub. L. 93-433, 5 USC Chapter III, (as amended), concerning the political activity of government employees are applicable to applicant staff members and other state and local government employees whose principal employment is in connection with activities financed, in whole or in part, by grants. Under a 1975 amendment to the Hatch Act, such state and local government employees may take an active part in political management and campaigns except they may not be candidates for office.
8. **DISCRIMINATION PROHIBITED:** No person shall, on the grounds of race, religion, color, national origin, sex, or handicap be excluded from participation in, be denied the benefits or be otherwise subjected to discrimination under or denied employment in connection with, grants awarded pursuant to the Justice Assistance Act of 1984, and the implementing regulations 28 CFR Part 42, Subparts C, D, E, and G, or any project, program, activity, or subgrant supported or benefiting from the grant. The applicant must comply with the provisions and requirements of Title VI of the Civil Rights Act of 1964 and its implementing regulations 28 CFR 41.101 et seq. The applicant must further comply with Section 504 of the Rehabilitation Act of 1973, as amended, and its implementing regulations; the Age Discrimination Act of 1973, as amended, and its implementing regulations and Title IX of the Education Amendments of 1972; Title 11 of the Americans with Disabilities Act (ADA)(1990); (42 USC. 12131-12134 & 28 CFR 35).
9. **EQUAL EMPLOYMENT OPPORTUNITY PROGRAM:** Each applicant certifies that it has executed and has on file, an Equal Employment Opportunity Program which conforms to the provisions of 28 CFR Section 42.302 or that in conformity with the foregoing regulation; no Equal Employment Opportunity Program is required.

The applicant organization having 50 or more employees who would receive amounts of \$500,000 or more, or grants which in the aggregate exceed \$500,000 or more, in any fiscal year must submit a copy of their Equal Employment Opportunity Plan (EEOP) to the DCJS for review. For continuation grant funding that exceed these amounts in any fiscal year the applicant must submit a statistical update from the previous year's plan.

10. The applicant assures that in the event a federal or state court or federal or state administrative agency makes a finding of discrimination after a due process hearing on the grounds of race, color, religion, national origin or sex against a recipient of funds, the recipient will forward a copy of the finding to the DCJS.

11. **RELEASE OF INFORMATION:** All records, papers and other documents kept by recipients of DCJS funds, and their contractors, relating to the receipt and disposition of such funds, are required to be made available to the DCJS. These records and other documents submitted to DCJS and its applicants pursuant to other provisions of the Act, including plans and application for funds, are required to be made available to DCJS under the terms and conditions of the Federal Freedom of Information Act, 5 USC 552.
12. **INFORMATION SYSTEMS:** With respect to programs related to criminal justice information systems, the applicant agrees to comply with the provisions of 28 CFR, Part 20 governing the protection of the individual privacy and the insurance of the integrity and accuracy of data collection. The applicant further agrees:
 - That all computer programs (software) developed with funds provided by this grant will be made available to the DCJS for transfer to authorized users in the criminal justice community without cost other than that directly associated with the transfer. The software will be documented in sufficient detail to enable potential users to adapt the system, or portions thereof, to usage on a computer of similar size and configuration.
 - To provide a complete copy of the computer programs and documentation, upon request, to the DCJS. The documentation will include but not be limited to system description, operating instruction, program maintenance instructions, input forms, file descriptions, report formats, program listings, and flow charts for the system and programs.
 - That whenever possible all application programs will be written in standardized programming languages (i.e., ANSI, Cobol, FORTRAN, Basic, etc.) for use on general operating systems (e.g., DOS, CP/M, UNIX, etc.) that can be utilized on at least three different manufacturers computers of similar size and configuration.
 - To avail itself, to the maximum extent possible, of computer software already produced and available without charge. The Department of Criminal Justice Services should be contacted to determine availability of software prior to any development effort.
13. **CONFIDENTIALITY OF RESEARCH INFORMATION:** Research information identifiable to an individual, which was obtained through a project funded wholly or in part with DCJS grant funds, shall remain confidential and copies of such information shall be immune from legal process, and shall not, without the consent of the person furnishing such information, be admitted as evidence or used for any purpose in any action, suit, or other judicial or administrative proceeding (28 CFR Part 22).
14. **CRIMINAL INTELLIGENCE SYSTEMS OPERATING POLICIES:** The applicant agrees to be in compliance with all policies as expressed under the Code of Federal Regulations, 28 CFR 23, concerning the operation of criminal intelligence systems funded with DCJS funds.
15. **COPYRIGHT:** Except as otherwise provided in the conditions of the award, the author is free to arrange for copyright without approval when publication or similar materials are developed from work under a DCJS supported project. Any such copyright materials shall be subject to the DCJS's right to reproduce them, translate them, publish them, use and dispose of them, and to authorize others to do so for government purposes. In addition, communications in primary scientific or professional journals publishing initial reports or research or other activities and supported in whole or in part by the DCJS project funds may be copyrighted by the journal with the understanding that individuals are authorized to make or have made by any means available to them, without regard to the copyright of the journal, and without royalty, a single copy of any such article for their own use. State employees who

16. **PATENTS:** If any discovery or invention arises or is developed in course of or as a result of work performed under this grant, the applicant shall refer the discovery or invention to DCJS. The applicant hereby agrees that determination of rights to inventions made under this grant shall be made by the DCJS or its duly authorized official representative, who shall have the sole and exclusive powers to determine whether or not and where patent application should be filed and to determine the disposition of all rights in such inventions, including title which may issue thereon. The determination of the DCJS or its duly authorized representative shall be accepted as final. In addition, the applicant hereby agrees and otherwise recognizes that the DCJS shall acquire at least an irrevocable non-exclusive royalty-free license to practice and have practiced throughout the world for governmental purposes any invention made in the course of or under this grant. The grant shall include provisions appropriate of effectuating the purpose of this condition in all contracts of employment, consultant's agreements, or contracts.
17. The applicant assures that funds made available under this grant will not be used to supplant state or local funds, but will be used to increase the amounts of such funds that would be, in the absence of these funds, made available for drug law enforcement activities.
18. Confidential expenditures for services, evidence and/or information must comply with the requirements stated in the Administrative Guide and Application Procedures Manual.
19. **BIO MEDICAL EXPERIMENTATION:** The applicant assures that no grant funds will be used for any bio-medical or behavior control experimentation on individuals or any research involving such experimentation.
20. The applicant agrees to complete a **Certification Regarding Debarment, Suspension, Ineligibility and Voluntary Exclusion**, prior to finalizing any financial agreements pursuant to 28 CFR 67.510 (Code of Federal Regulations). This includes consultants under any award.
21. The applicant must state the percentage of the total cost of this program supported by federal funds and the dollar amount of federal funds for this program. This statement shall be on all press releases, requests for proposals; bid solicitation and other documents describing the program whether funded in-whole or in-part with federal funds.
22. The grantee agrees that any publication (written, visual, or sound, but excluding press releases newsletters, and issue analyses) issued by the grantee or by any Applicant describing programs or projects funded in-whole or in-part with Federal Funds, shall contain the following statement:

This project was supported by the Department of Criminal Justice Services (DCJS) grant # _____, with funds made available to the Commonwealth of Virginia from the Office of _____, U.S. Department of Justice.

Points of view or opinions contained within this document are those of the author and do not necessarily represent the official position or policies of the Virginia Department of Criminal Justice Services or the United States Department of Justice.

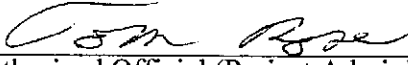
The applicant also agrees that one copy of any such publication will be submitted to the DCJS to be placed on file and distributed as appropriate to other potential applicants or

interested parties. DCJS may waive the requirement for submission of any specific publication upon submission of a request providing justification from the applicant.

23. Applicants with federal grants that procure goods or services that have an aggregate value of \$500,000 or more must specify in any announcement of the awarding of the contract for the procurement of the goods and services involved (including construction services) a) the amount of Federal funds that will be used to finance the acquisition; and b) expresses the amount announced pursuant to paragraph (a) as a percentage of the total cost of the planned acquisition. This complies with Public Law 102-141, section 623 (formally the Stevens Amendment).

CERTIFICATION

I certify that all the information presented is correct, that there has been appropriate coordination with affected agencies, and that the applicant will comply with the provisions of all other federal and state laws and rules and regulations that apply to this award.



Authorized Official (Project Administrator)

August 5, 2019

Date